

**ANNEXURE-I**  
**FORM – A**  
**[See Guideline 3(1)]**

**Application for exemption\*\* of Buildings under section 113-C of the Tamil Nadu Town and Country Planning Act, 1971 (Tamil Nadu Act 35 of 1972)**

From

To  
The .....

Sir,

I / We hereby apply for regularization of my/our Building situated in Door No./Plot No..... in Survey No. ...., Block No..... of ..... village in ..... Taluk/District for ..... purpose consisting of ..... floors and ..... no. of dwelling units having a total built up area of ..... sq.m under section 113-C of the Tamil Nadu Town and Country Planning Act, 1971 (Tamil Nadu Act 35 of 1972)

The site of the building lies in an approved layout bearing no .....dated ..... (OR) The site of the building does not lie in an approved layout

(Tick the relevant line)

I / We declare following violations in my / our building:

Parameter	Required as per norms	Available as on site	Net deviation	Penalty to be paid
Floor Space Index (FSI)				
Setback				
Road width				
Parking				
OSR requirement				

(a) Five copies of plans showing the construction as per site conditions including its usage, duly signed by both the applicant who has the right over the land to develop and the Architect / Engineer / Licensed Surveyor and other professionals as prescribed by the local authority concerned in their Act / Building rules;

(b) A copy of ownership document duly self attested;

- (c) A copy of the approved plan, duly attested by an Architect/ Registered Structural Engineer / Licensed Surveyor and other professionals as prescribed by the local authority concerned in their Act/Building rules, if there is an earlier approval for existing developments within the plot;
- (d) A copy of patta with FMB sketch or permanent land register (PLR) extract duly attested by a competent Revenue official;
- (e) Any evidence in proof of the building's existence on or before 1<sup>st</sup> July, 2007;
- (f) A certificate issued by the Director of Fire safety and rescue services, about the adequacy of fire safety measures taken to the satisfaction of the Fire safety and rescue services department;
- (g) A certificate from a qualified structural engineer about whether the structure is sound and safe;
- (h) A clearance certificate from the Tamil Nadu Pollution Control Board in case of any industrial development including cottage industry;
- (i) Proof of payment of scrutiny fee as per prescribed rates for total floor area of buildings
- (j) A Declaration in respect of violated road width, setback spaces and floor area category-wise and self assessment of the amount payable for exemption with detailed working sheets duly signed both by the applicant and an Architect / Licensed Surveyor and other professionals as prescribed by the local authority concerned in their Act / Building rules;
- (k) Proof of payment of self assessed charges and penalties for exemption.

I / We, the owner / legal representative of every part of the land to which the accompanying application relates request regularisation permit for the development.

Date :

Signature of the Owner

\* Strike out the portions which are not applicable.

\*\* The online application which will be uploaded in CMDA website shall be filled and submitted.